



A great project manager knows **when and how** to say “**NO**”



When you need **project management** support do you know when and how to say 'No' more often?

- No** to recruitment headaches
- No** to agency fees
- No** to excessive time getting up to speed
- No** to unknown capabilities
- No** to your worries

We do: by saying 'Yes' to **LIMBIC on demand** and putting a smile on your face.

Either straight from the off or stepping in part way through - trust LIMBIC to provide your on demand project management capability for one or multiple projects.

We specialise in blended and e-learning projects. Either for a fixed duration, a fixed amount of time on a project, or for a fixed cost there's a pricing package to suit all requirements.

Many years of setbacks, successes, challenges, and solutions on projects have provided the learning experiences that make our Learning Architects the highly successful and capable project managers they are today.

Great project management has two aspects: the hard **process** side, and the soft **personality** side. LIMBIC's Learning Architects are masters in both.

Project Management Process

Organisation skills are a must - there's a lot to monitor and manage.

So too is the guaranteed capability and experience in handling contracts and third party suppliers.

Your Learning Architect will manage following your processes, or if you like with one of our ISO 9001 compliant frameworks: whether that's a waterfall, an agile or a rapid methodology.



limbic|services

We're experienced in all forms of documented project control for each of the key stages of a project:

Initiation - SOWs, PIDs, project charters

Planning - MS Project schedules, communications plans, risk plans

Execution - budget spreadsheets, risk matrices, status reports, issue and change control reports, meeting agendas and minutes, invoices, executive summaries, PowerPoint presentations

Evaluation and Close - project review forms, lessons learnt, project closing

Maintenance and Support - SLAs, maintenance and support plans

Project Management Personality

Integrity, empathy, enthusiasm, charisma, and calm under pressure - and above all outstanding problem solving and judgment.

These characteristics together with the essential skill to communicate with people at all levels enables your Learning Architect to build trust, to unify teams, to delegate and devolve tasks effectively - whether internally, or with the client.

Internally - working with the project team by informing, updating, briefing, supporting, monitoring, and where and when necessary managing performance.

Externally - delighting your client even when handling potentially challenging situations such as negotiating for more time or an increase in budget.

Why LIMBIC?

No more unhappy client...

A Learning Architect is an expert in client relationships and trust building - each has spent their entire career on the frontline with clients. We'll ensure that your clients taste success.

No more missed delivery...

For us slipped schedules and weekly updated schedules are **not** the norm. We've a number of strategies to ensure that we hit milestones 95% of the time.

- continual monitoring
- proactive managing of scheduled tasks
- analytical planning with a Plan A, B and C

A task may go off track, but unless scope changes then the overall schedule will remain unchanged.

No more blown budget...

Scope: the biggest creep in town!

Growing product features, work effort, or the ever demanding client - these can be the cause of a severe budget headache. But rest assured - this is the type of challenge we relish.

There's no better way to manage scope than having an open and trusted relationship with the client that involves regular communication, a clear definition of work, and a means of capturing additional or modified tasks.

With the budget safe in our hands you'll see your worries melt away.

To discuss how our on demand project management services can support you in delivering your learning projects contact us today.

email: info@limbiclearning.co.uk

or

call: 01273 634559

LIMBIC comprises a small group of highly talented Learning Architects each of whom has a minimum of 10 years' frontline experience delivering e-learning and blended learning solutions.

We offer a variety of e-learning and blended learning services to training providers, e-learning suppliers and direct to organisations.